Ahmed Mohamed

36 xyz street, Al-zohour City, Cairo, Egypt

01021010100 | Anonymous@gmail.com

# Education

Ain Shams University Cairo, Egypt

Bachelor of Commerce 2019

* Major: Accounting
* Grade: Good.

# Experience

HR Trainee, Egypt Air. 2015

* Responsible for …………

Telesales, Tamima Telesales 2013

* Contacted customers to offer them some products.

# extracurricular Experience

PR Member, Resala Charity Organization 2018

* Received calls regarding donations, and following up with donators as appreciation.
* Documented all the related data on the computer using excel.

Volunteer, XYZ Charity Organization 2017

* Organized events for Orphans and the elderly

HR Member, XYZ Student Activity 2016

* Responsible for recruitment.

# linguistic & computer Skills

* Very Good Command of English, in addition to basic French.
* Microsoft office (Power point, Word and Excel).
* Visual Studio.
* AutoCAD.